

**Virginia Pediatrics and Adolescent Medicine, PLC**  
**5275 Lee Highway Suite 200**  
**Arlington, VA 22207**  
**(703)717-4090 phone (703)717-4091 fax**

**GENERAL MEDICAL RECORD RELEASE AND AUTHORIZATION FOR USE OR DISCLOSURE OF  
PROTECTED HEALTH INFORMATION**

Please complete the following information:

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

I authorize the custodian of records of: \_\_\_\_\_ or other person/entity (specifically describe)  
\_\_\_\_\_ to disclose/release the following information\* Check all applicable:

All Records       Laboratory/Pathology Records       X-ray/Radiology Records

Abstract/Summary       Pharmacy/Prescription Records       Billing Records

Other(describe specifically) \_\_\_\_\_

\*Note if these records contain any information from previous providers or information about HIV/AIDS status, cancer diagnosis, drug/alcohol abuse or sexually transmitted disease you are hereby authorizing disclosure of this information.

RELEASE:       TO       FROM      Virginia Pediatrics and Adolescent Medicine

5275 Lee Highway Suite 200

Arlington, VA 22207

TO       FROM      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that after the custodian of records discloses my health information, it may no longer be protected by federal privacy laws. I further understand that this is voluntary and that I may refuse to sign this authorization. My refusal to sign will not affect my ability to obtain treatment, receive payment, or eligibility for benefits unless allowed by law. By signing below I represent and warrant that I have the authority to sign this document and authorize the use or disclosure of protected health information and there are no claims or orders pending or in effect that would prohibit, limit or otherwise restrict my ability to authorize the use or disclosure of this protected health information.

\_\_\_\_\_  
Signature of patient or patient's legal representative      Date

\_\_\_\_\_  
Printed name of patient representative      Representative's authority to sign for patient

Release of Record Fee: \$0.25 per page for paper charts and \$0.25 per encounter for electronic record printing. Records if mailed will be sent priority mail and the fee is \$6.00 for postage. This is patient's (or his/her legal representative) responsibility to cover these costs.

FEE PAID \_\_\_\_\_

*A copy of this signed authorization must be given to the individual.*